



WOODPLUMPTON PARISH COUNCIL

MEETING TO BE HELD IN SIMON'S LOUNGE
PRESTON GRASSHOPPERS
LIGHTFOOT GREEN LANE, WOODPLUMPTON
on MONDAY 25th April 2022 AT 7.00pm.

1. APOLOGIES FOR ABSENCE

2. **APPROVAL OF THE MINUTES** of the Parish Council Meeting held on **21st Mar 2022**.
The Chairman is required to sign the amended Minutes as a true record.

3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. The length of the adjournment will be at the Chairman's discretion.

NOTE - Matters requiring a Council decision must be included as a specific Agenda item.

Deputy Police Crime Commissioner, Andy Pratt has been invited to address the Council regarding speeding concerns on Moorside Lane and other rural lanes in the Parish.

5. 2021/22 FINANCIAL YEAR END

Members are required to note and approve the following invoices already paid to complete the financial year end in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
Room Hire March	Preston Grasshoppers	30.00	113
Service & Sharpen Lawn mower	A & SM Singleton	98.94	114
Check & lubricate hedge trimmer	A & SM Singleton	27.60	115

The Chairman is requested to verify that the March finance and bank statements have been reconciled. **Members are required to approve the End of Year Account Statement so that the accounts can be passed to the Internal Auditor for inspection.**

6. RENEWAL OF LALC MEMBERSHIP 2022/23

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies. **Members are requested to consider renewing the Membership and contributing to the administration of the Area Committee.** The cost of the service is £618.92.

7. 2022/23 ACCOUNTS FOR PAYMENT

Members are required to note and approve the following invoices already paid in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
Website Hosting fee	Easy websites	£7.60	Monthly DD
Lengthsman up to 1 st April 2022	B Hill	£900.00	001
Equipment donation MIN 21/163	Friends of Guild Wheel	£250.00	002

Members are required to approve the following invoices for payment

DETAILS	PAYEE	AMOUNT
CPRE Membership	CPRE	£36.00
LALC Membership (agenda item 6)	LALC	£618.92
Data Protection renewal	Info Commissioner	£35.00
Catforth In Bloom (Jubilee Year)	Catforth In Bloom	£300.00
Jan – March end of year expenses	J Buttle	£44.66
April Salary	J Buttle	£1170.50
HMRC PAYE	HMRC	£111.88
Employer N Ins	HMRC	£83.70

8. NEST PENSION

Members are requested to note that the Clerk has updated the Nest Pension deductions to reflect the inflationary pay increase and qualifying earnings of £520. **Members are requested to approve payment monthly by Direct Debit.**

9. END OF YEAR CIL REPORT

Members are requested to approve the end of year CIL finance report for 2021/22

10. TRAFFIC CALMING

Since paying the Invoice for the preparatory costs, LCC have advised that the Traffic Regulation Orders for Woodplumpton will be advertised in June. They also stated that they will be reporting on the outcomes of the Road Safety Audit for Catforth 'shortly' and this has been chased up in the hope a reply will be available for the meeting.

Cllr Middlebrough has been requested to provide an update on the parking plans for the Orchard.

11. PLANNING APPLICATIONS BEFORE COUNCIL

To reduce the length of the meetings, the Clerk is dealing with **routine** planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv). **Members are requested to approve the latest comments emailed with the agenda.**

Applications can be viewed at www.preston.gov.uk

12. AMBROSE HALL FARM

At the March meeting, Cllr Middlebrough stated he was still liaising with Ben Wallace MP to see if the City Council will take any action in relation to the odour problems. Members stated that other farms were managing larger quantities of stock without any odour problems and it was agreed that Members would try to establish what measures they are using, with a view to reconsidering the issue in April. **Members are requested to confirm any findings.**

13. NEWSLETTER

A newsletter will need to be published shortly to advertise the Annual Parish meeting on the 16th May. **Members are requested to advise of any newsletter articles.**

14. UPDATE ON ONGOING MATTERS

Members are requested to **note** the following matters which are still pending
UU are yet to confirm the final design for the Hoyles Lane drainage works.

LCC and the Canal and Rivers Trust are still deciding what can be done to protect Blackleach Lane bridge from vehicular damage.

Cllr Bamber met Chris O'Flaherty from UCLAN regarding the renovation of the Stocks and a further site visit is being arranged with heritage consultants.

Further to the meeting with the City Council, the Clerk will enquire what progress has been made on the Neighbourhood plan.

15. DATE OF NEXT MEETING

The next meeting will be the Annual Parish meeting on Monday 16th May 2022 at 6.30pm which will be followed by the annual Council meeting.

Members are requested to confirm the venue and meeting schedule for the forthcoming year. Catforth School has confirmed it is no longer available, but Members can choose from Woodplumpton Parish Rooms, Woodplumpton School and Preston Grasshoppers.